



Communication Strategies (TOEIC Speaking)

Time: Tuesday, 10:30-1:20

Professor: Todd Arthur Wolf (toddarthurwolf@gail.com)

Office Hours:

Monday: 9:30 -12:20

Tuesday: 12:30 – 1:20

Wednesday: 10:30 – 2:

Contact info: Administration Building Room 301. Email toddarthurwolf@gmail.com **Phone:** 010-2476-2444

Textbook: Tactics for TOEIC (ISBN 978-89-17-19696-2)

I. Introduction

This class is in part a preparation for the TOEIC Speaking test, and a very useful, practical class to improve your conversational speaking abilities. In this class, we will practice the following aspects of English: pronunciation, intonation, grammar, vocabulary, cohesion, relevance and completeness (special emphasis will be given to **pronunciation, intonation, grammar and vocabulary**). This will be accomplished through pronunciation/intonation exercises, vocabulary quizzes and grammar drills. The first half of the semester will focus on improving basic speaking skills. The second half of the semester will focus on test preparation. There will be a speaking midterm. The final exam will be a TOEIC Speaking test. There will be weekly vocabulary quizzes.

II. Objectives

- To equip students with the English language skills required for understanding and achieving a high score on the TOEIC Speaking Exam
- To improve comprehensibility through pronunciation improvement
- To strengthen students' abilities to monitor and evaluate their own English language progress, initiate self-improvement, and develop compensatory language skills as required
- To provide students with a realistic assessment of academic language demands

III. Grades

Midterm Exam	20%
Final Exam	20%
Participation	30%
Homework	30%

***As of 2016, this class will be graded on a PASS/FAIL basis. Anybody who has a final score below 70% or is absent 4 times will receive a FAIL.**

IV. Vocabulary Quizzes

The vocabulary for your quizzes will come from the pdf file "TOP 100 TOEIC Vocabulary Words," or from vocabulary provided in class by the instructor. Some weeks there will be a quiz on 10 words **AT THE BEGINNING OF CLASS**. These quizzes will count for 10% of your final grade. Any missed quiz is an automatic ZERO. These quizzes account for over 50% of the homework score.

VI. Participation

Your participation score is based on how often you speak in class and how often you come to class. This is a subjective assessment on my part. *You are allowed four absences. Five absences is an automatic F. Three times late = one time absent. Class begins at 1:30. 1:31 is late. 1:45 is absent. No exceptions.*

This is a speaking class. You will be required to speak English for most of the class. You will make mistakes. I will correct you in front of the other students. This is not done to embarrass you, but rather to help you learn.

VII. Policies

***There are no excused absences**

*Tardiness

- a) Late for more than the first 5 minutes of class = unexcused absence
- b) 3 times late = 1 unexcused absence.

*Missed Exam

**The course has 2 exams – (Midterm Exam and Final Exam).

a) Missing any exams results in an automatic F for the class.

b) Makeup exams may be allowed but will have a lower score because they are late.

IX. Schedule

<u>Date Week</u>	<u>Lesson Objective</u>	<u>Lesson Focus</u>	<u>Vocabulary Words</u>
1st	Intro, Look at TOEIC Speaking Test		
2nd	Pronunciation Practice	1) Syllables 2) Stress 3) Function/Content Words	
3rd	Pronunciation Practice	1) Focal Stress 2) Schwa 3) Contractions	abreast – dictate
4th	Intonation Practice	1) Sure/Unsure 2) Finished/Unfinished 3) Question/Answer	expenditure – exact
5th	Intonation Practice Unit 1 – TOEIC Speaking #1~2	1) Lists 2) Choices 3) Questions 1 & 2 Practice	disposition – novel
6th	Grammar Practice	1) A/An/The 2) Prepositions	onus – expatriate
7th	REVIEW		facet – cliché
8th	Midterm Exam		
9th	Unit 2 – TOEIC Speaking #3	Describe a Picture	concert – ado
10th	Unit 3 & 9 – TOEIC Speaking # 4~6	Respond to Questions	abound – frank
11th	Unit 4 & 10 – TOEIC Speaking #7~9	Respond to Information Given	influx – tenure
12th	Unit 5 – TOEIC Speaking #10 (part 1)	Propose a Solution – Customer Demand	transcend – proximity

13th	Unit 11 – TOEIC Speaking #10 (part 2)	Propose a Solution – Customer Request	simulate – conviction
14th	Unit 6 – TOEIC Speaking #11	Express an Opinion	
15th	Final Exam		