



The University of Suwon

ESL Syllabus

Fall 2019

Office Location: International College (former Business & Economics Building) 3rd floor

Email: See <http://ic.suwon.ac.kr/>

Office Hours: See <http://ic.suwon.ac.kr/>

Basic information:

- **Websites:**
 - Canvas: <http://canvas.suwon.ac.kr/>
 - International College: <http://ic.suwon.ac.kr/>
- **Required Textbook/Materials:**
 - Reading and Listening & Speaking Textbook: *ESL Communication* (National Geographic Learning & CENGAGE Learning)
 - Writing material is available on Canvas.

Attendance Policies, Exams & Grading:

To complete a course, students must attend at least **75%** of classes. That is, if students miss a course more than **four (4) times**, they will *fail* the course. For each missed class, **3%** will be deducted from a student's Attendance & Participation grade.

- **Excused absences:**
 - There are NO excused absences.
- **Tardiness:**
 - Late for more than the first half of the class hour = 1 absence
 - 3 times late = 1 absence
- **Missing exams:**
 - Failure to take any exam results in an automatic F grade for the class.
 - Makeup exams are allowed but will be docked points.
- **Grade composition:**
 - *Attendance & Participation*: 25%
 - *Homework* = 25% (Including online Canvas HW and any in-class assignments)
 - *Midterm exam* = 20% (online L/R exam: 10% + Speaking exam: 10%)
 - *Final exam* = 30% (online L/R exam: 10% + Speaking exam: 10% + Writing exam: 10%)

NOTE: The course is graded on a curve (relative grading). Only 70% will get a B grade or higher. Among them, only 25% may receive an A grade or higher. As a result, the remaining 30% of students can hope only for a C grade or *lower*.

Overall Course Objectives:

The aim of this course is to provide you with the skills necessary to be a confident and independent user of English in an academic or professional setting. This course focuses on developing the following:

- **Overall academic competencies:**
 - **Learner autonomy:** proper conduct, time & assignment management, productive classroom behavior, willingness to communicate, reflective learning habits, English anxiety management, etc. This is evaluated in your Attendance & Participation and Homework grades.
 - **Critical thinking skills:** hierarchical presentation of ideas, comparing & evaluating content, problem-solving, making inferences, drawing conclusions, etc. This is evaluated in most of the grades, e.g., Listening, Reading, Speaking (especially Presentations) & Writing.
- **Academic text comprehension:**
 - **Inspectional reading skills:** skimming, scanning for key words & phrases, understanding visuals, etc. This is primarily evaluated in your Reading grade.
 - **Analytical skills:** following logical arguments, identifying paragraph purpose, making inferences, etc. This is mainly evaluated in your Listening & Reading grades.
- **Academic text creation:**
 - **Fundamental sentence, paragraph & essay writing skills based on the TOEFL independent essay:** writing mechanics, essay formatting, signposting, etc. This is evaluated in your Writing grade.
 - **Spoken presentation skills:** structuring & sequencing extended turns, signposting, cohesion, unity, delivery, etc., evaluated in your Speaking grade.
- **Interactional competencies** (evaluated in your Speaking grade):
 - **Discussion skills:** defining a topic, explaining oneself, discourse-marking, exchanging opinions & prepared arguments, appropriately expressing agreement & disagreement, etc.
 - **Conversation skills:** prompting, responding, reacting, active listening, continuing the interaction, anticipating & solving communication breakdowns, etc.

Guidelines & Expectations:

- **Textbook:** All students **must** use the required texts. Using an old textbook with answers already filled in is not appropriate and will result in a loss of points.
- **Conduct:** Students **must** act respectfully and courteously in class at all times.
- **Phone etiquette:** Please place all mobile phones on **silent** and **don't use them** for personal reasons. Phones may **only** be used for dictionaries and course-related research.
- **Assignments:** Complete any and all assignments. Late assignments will not be accepted.
- **Participation:** Students who don't actively speak during class discussions and group work will lose points on their Attendance & Participation grade.

Syllabus Fall 2019

DATE	S/L LESSON	R/W LESSON	HOMEWORK
BLOCK 0 Week 1	-Introduction to Course -Syllabus overview	-Fall Pre-writing assessment	Writing Preview Unit 5 PPT - Canvas Body paragraph review & writing an essay intro Deadline: Sep 8th
BLOCK 6 Week 2-3 <i>Holiday</i> 09.12 - 09.14	Module 5 Speaking: Give Thanks <u>Interaction skills:</u> - Giving examples - Using personal experience - Clarifying <u>Presentation skills:</u> - Introducing a presentation - Giving background information - Concluding	Module 6 Reading: Building Solutions <u>Reading skills:</u> - Organize supporting details - Understanding reasons <u>Academic Skills</u> - Understanding main ideas and key details*	
	Module 5 Listening: Give Thanks <u>Listening skills:</u> - Listening for main ideas* - Listening for key details* - Listening for key words and phrases	Writing Unit 5 <u>Writing essay intros:</u> - Introduce the topic - State your position - Catch the reader's attention (hook)	Listening & Reading Block 6 - Canvas Deadline: Oct 11th Writing Preview Unit 6 PPT - Canvas Concluding paragraphs Deadline: Sep 22nd
BLOCK 7 Week 4-5	Module 6 Speaking: Tell Me Why <u>Interaction skills:</u> - Summoning - Inquiring about recent news - Finding common topics <u>Presentation skills:</u> - Structuring a presentation - Using callbacks to tie a presentation's parts together	Reading Module 7: Roads to Fame <u>Reading skills:</u> - Scanning for numbers - Understanding a graph - Identifying transition words	
	Module 6 Listening: Tell Me Why <u>Listening skills:</u> - Make inferences	Writing Unit 6 <u>Concluding paragraphs:</u> - Restate your position - Summarize your argument - Leave a final thought	Listening & Reading Block 7 - Canvas Deadline: Oct 11th

BLOCK 8 Week 6-7 <i>Holiday</i> 10.03 10.09	-Review -Speaking Tests	Reading Module 8: Face Off <u>Reading skills:</u> - Identifying cause & effect - Understanding visuals (map)	Reading Block 8 - Canvas Deadline: Oct 11th
Week 8	MIDTERM EXAM 10.14 - 10.18		
BLOCK 9 Week 9-10	Module 7 Speaking: The Livable City <u>Interaction skills:</u> - Giving the time and place - Talking about events - Closing with assessments <u>Presentation skills:</u> - Creating bullet-point summaries of a presentation - Conducting & participating in Q&A sessions	Reading Module 9: Community Voices <u>Reading skills:</u> - Understanding a paragraph's purpose - Understanding references	
	Module 7 Listening: The Livable City <u>Listening skills:</u> - Listen for problems and solutions	Writing Unit 7 <u>Essay practice</u>	Listening & Reading Block 9 - Canvas Deadline: Nov 29th
BLOCK 10 Week 11-12	Module 8 Speaking: Life Lessons <u>Interaction skills:</u> - Focusing on the same topic - Acknowledging others' ideas - Showing agreement or disagreement <u>Presentation skills:</u> - Preparing visuals for a presentation - Using visuals effectively during a presentation	Reading Module 10: Robots and Us <u>Reading skills:</u> - Identifying main ideas and supporting details in paragraphs - Understanding visuals- Making comparisons (Venn diagram)	
	Module 8 Listening: Life Lessons <u>Listening skills:</u> - Listen for listing words and phrases	Writing Unit 8 <u>Essay practice</u>	Listening & Reading Block 5 - Canvas Deadline: Nov 29th
EXAM & REVIEW Week 13-14	-Review -Speaking Tests	FINAL EXAM (Writing)	

Week 15	FINAL EXAM 12.02 - 12.06
Week 16	MAKE UP WEEK

*Skills covered every week